

## Privacy Policy

### 1. General Information

This privacy policy applies to the website operated by **INDUSTRY SERVICE Sp. z o.o.**

The data controller and website operator is:

**INDUSTRY SERVICE Sp. z o.o.**

ul. Kajki 10/12, 10-547 Olsztyn

The Administrator processes users' personal data voluntarily provided on the website.

Personal data is used for the following purposes:

- Operation of classified ad system,
- Handling inquiries through the contact form,
- Presentation of offers or information.

The website collects information about users and their behavior in the following ways:

- Through data voluntarily entered in forms,
  - Through cookies stored on users' end devices.
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### 2. Data Protection Methods Used by the Operator

- Login areas and data entry points are protected by SSL certificates, ensuring encrypted transmission.
  - Administrative passwords are regularly changed.
  - The Operator performs regular backups.
  - The software used for processing personal data is regularly updated.
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### 3. Hosting

The website is hosted on external servers provided by a third-party hosting company.

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### 4. Your Rights and Information on Data Processing

The Administrator may share personal data with other entities if necessary to perform a contract or meet legal obligations. This particularly applies to:

- Authorized employees and collaborators.

Data will be stored no longer than required by applicable regulations.

You have the right to:

- Access your data,
- Rectify your data,
- Delete your data,
- Restrict data processing,
- Transfer your data,
- Object to data processing for purposes based on the Administrator's legitimate interests, including profiling.

If you have any concerns, you may lodge a complaint with the **President of the Personal Data Protection Office**, ul. Stawki 2, 00-193 Warsaw.

Providing personal data is voluntary but necessary to use the website's features.

In some cases, automated decision-making, including profiling, may be applied — for example, for contract execution or direct marketing.

Data is not transferred outside the European Union.

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## 5. Information in Forms

- The website collects data voluntarily provided by users, including personal data if entered in a form.
- It may store connection parameters (time, IP address).
- In some cases, an email address may appear in the URL of a page containing a form.
- Data is processed in accordance with the purpose of the specific form — e.g., contact or recruitment form.

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## 6. Administrator Logs

The website may collect information about user behavior for administrative purposes.

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## 7. Information About Cookies

- The website uses cookies (so-called “cookies”).
- These are text files stored on the user's end device that contain, among other things, the website name, storage time, and a unique identifier.
- Cookies are used, for example, to:

- Maintain user sessions (after logging in),
- Analyze statistics (Google Analytics).

There are two types of cookies used:

- **Session cookies** – deleted after closing the browser,
- **Persistent cookies** – stored until expiry or deletion by the user.

Web browsers typically allow cookies by default, but users can change the settings themselves, delete or block cookies. Limiting their use may affect the website's functionality.

Cookies may also be used by the website's partners, such as Google, Facebook, or Twitter.

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## 8. Managing Cookies – How to Give or Withdraw Consent

The user can manage cookies via web browser settings:

### Desktop browsers:

- Edge
- Internet Explorer
- Chrome
- Safari
- Firefox
- Opera

### Mobile devices:

- Android
- Safari (iOS)
- Windows Phone

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### Final Note

This document has been generated for informational purposes, based on the legal status as of **August 14, 2018**, and industry best practices.

Before using this privacy policy on your website, it is recommended to verify and adjust it to the specifics of your activity.

We do not take responsibility for the consequences of its use — the final responsibility for content compliance rests with the website owner.